



REPLY TO
ATTENTION OF:

DEPARTMENT OF THE ARMY
HEADQUARTERS, 19TH THEATER SUPPORT COMMAND
UNIT #15015
APO AP 96218-5015

EANC-SAFE

07 JAN 2005

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Command Policy Letter #39 – Commanding General's Safety Policy

1. Purpose. To establish the 19th Theater Support Command (TSC) Commander's Safety Policy.
2. Applicability. Headquarters, 19th TSC and all subordinate units.
3. Background. Safety is a fundamental leadership responsibility that requires constant command involvement. This policy letter sets forth the Commanding General's philosophy and expectations for safety program execution.
4. Policy. I am the Safety Officer for the 19th Theater Support Command. The safety and health of our personnel, and the protection of our mission capability are of paramount concern to me. Every commander and supervisor within the 19th TSC is the Safety Officer for their organization and is responsible for the safety of his/her operation and personnel.
 - a. Commanders and supervisors will ensure their personnel are trained to operational safety standards and will enforce those standards at all times. Commanders will ensure their subordinate leaders enforce and supervise established risk controls, whether the controls are regulations, SOPs, or situational (on the spot) control decisions. There is zero tolerance of any leader willfully accepting unnecessary risks, or ignoring established risk control measures and standards, or allowing a safety violation to go uncorrected.
 - b. The Army risk management process is a proven effective accident prevention and mission enhancement tool. Commanders and supervisors will integrate risk management processes into all phases of operations and training, e.g. field training exercises, vehicle missions, maintenance operations, RSOI and off-duty activities. A thorough risk management plan will be on site for all significant operations and training events.
 - c. Risk management is a systematic five-step process consisting of: identifying hazards, assessing risks, developing controls and making risk decisions, implementing risk controls, and supervising operations and evaluating the risk management controls used.

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d. Commanders will ensure their subordinate leaders/supervisors are well trained and knowledgeable on the Army risk management process. The 19th TSC and Group safety offices will support risk management training.

e. Commanders will ensure risk decisions are made at the appropriate level. I am the sole approval authority for any Extremely High Risk operation within the 19th TSC. Brigade level commanders will establish approval levels for high-, medium- and low-risk operations within their commands.

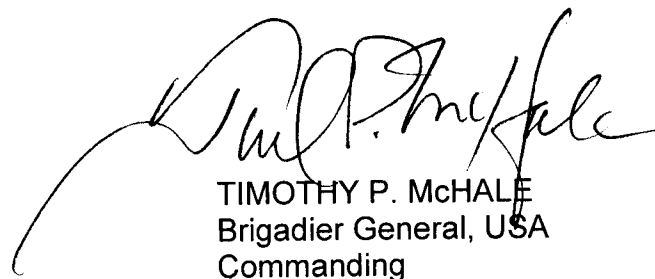
f. Commanders will ensure accidents are investigated and reported IAW AR 385-40, Accident Reporting and Records. All Class A and B accidents will be investigated by an investigation board appointed by the 19th TSC Commanding General, or the U.S. Army Safety Center. Brigade level commanders will conduct formal accident investigations for selected class C accidents that merit in-depth review.

g. Accident investigation boards will prepare a written report explaining the accident circumstances and cause factors, and the actions taken and recommended to prevent similar accidents. The first field grade commander in the chain of command will forward the report to me, through the chain of command, and 19th TSC Safety Office within 30 days of the accident. Email transmission of the report is acceptable. Battalion and Group headquarters and the 19th TSC Safety Office will keep copies of the investigation report to retain the lessons learned and monitor the effectiveness of the corrective actions taken.

5. Proactive safety leadership protects the lives of our Soldiers, family members, civilian employees, Korean hosts and our mission capability. I expect all commanders and leaders to lead their safety programs vigorously.

6. The point of contact for this action is the 19th TSC Safety Officer at DSN 768-6648.


Team 19!



TIMOTHY P. McHALE
Brigadier General, USA
Commanding

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Be Safe!